



American Society for Eighteenth-Century Studies
2397 NW Kings Blvd. Box 114
Corvallis, OR 97330

SEARCH ANNOUNCEMENT

TREASURER

The American Society for Eighteenth-Century Studies (ASECS) is searching for a Treasurer to begin a three-year term on **1 July 2025**. The Treasurer is an Appointed Officer and Member of the Executive Board who has Executive Board voting privileges. The successful candidate will report directly to the Executive Board of the Society and work closely with the Executive Director to manage the financial affairs of the Society. The Treasurer chairs the ASECS Finance Committee, which oversees the Society's investment accounts. For more information about the responsibilities of the Society's Treasurer, see Article V, Section 7 of the Society's [Constitution and Bylaws](#).

The successful candidate for Treasurer will be a member in good standing of the Society. They should have experience administering or overseeing financial affairs. This experience could be through an administrative role at an academic institution, preferably as a department head, dean, or other senior administrator. Alternatively, it could be through work on/with other non-profits, including other academic societies. In addition, they should be prepared to identify the Society's financial needs in the short and long term and to work with the Executive Board and the Executive Director to develop strategies to ensure the Society's financial stability and growth. Experience with fundraising campaigns is also welcome.

The position is eligible for reappointment pending approval of the ASECS Executive Board. To ensure a smooth transition and continuity in July 2025, the candidate selected will be familiarized with ASECS financials and trained by the current Treasurer during the 2024-2025 fiscal year.

The Treasurer attends the in-person meeting of the Executive Board and Business Meeting at the Annual Meeting in the spring, the virtual annual meeting of the Society's Steering Committee in January or February, and regular virtual meetings throughout the year. The Society pays for the Treasurer's travel and three nights' lodging for the Annual Meeting. The Treasurer is expected to be in regular contact with the Executive Director in order to ensure timely attention to all ASECS financial matters.

Nominations and self-nominations are welcome from all scholars in traditional and non-traditional academic settings and career paths who will help us achieve our vision of a diverse and inclusive community. ASECS is an equal opportunity organization and will not allow discrimination based upon age, ethnicity, ancestry, gender, national origin, disability, race, size, religion, sexual orientation, socioeconomic background, or any other status prohibited by applicable law.

Interested candidates should send a letter of application by April 30, 2024 to the ASECS Executive Director Benita Blessing (director@asecs.org). The letter should state the candidate's qualifications and interest in the position. It should be accompanied by a CV and the names of two recommenders who can speak to the candidate's experience as a financial administrator in an academic setting or comparable situation. Questions about the position and the application process may also be

addressed to Benita Blessing. The Treasurer Search Committee may invite candidates to an interview via phone or Zoom.