

Information on ASECS Committee Service

Committee members for the upcoming academic year are nominated by the ASECS Steering Committee in January. Nominees are asked to confirm that they are willing and able to serve; the slate of appointments is then voted on by the Executive Board at the Annual Board Meeting in March. Committee terms are usually for one year, from 1 July to 30 June, although in most cases committees do their work in either the fall or early spring semester. Usually, one member of each current committee is invited to serve a second term as the committee's chair. Winners of prizes are invited to serve on the next year's committee.

Except as noted below, all committee members must be members of ASECS. Graduate students are not eligible to serve on committees, with the exception the Program Committee, DEIA, and prize committees for which they won the prize in the previous year. Graduate students serving on prize committees may request a waiver of their membership dues for the year of their service; it will be covered by the Sponsor a Student fund.

Fellowship and Prize Committees

Annibel Jenkins Biography Prize Committee (biennial). The four-person committee reviews 5-10 biographies of eighteenth-century subjects published in the two preceding years. The committee judges the books received at the Business Office by 15 November and reports its choice by 15 February.

Graduate Prizes Committee. This three-person committee judges two prizes. The Graduate Research Paper Award is conferred on an unpublished essay and has a deadline of 1 January, and the committee's decision is due in early February. The Graduate Student Conference Paper Award deadline is the Monday after the Annual Meeting, and the committee's decision is due in May or June.

Innovative Course Design Competition. This three-person committee consists of the winners of the preceding year's competition, who choose a chair from among their number. The deadline for submissions to the Innovative Course Design Competition is 1 October; the committee's report is due 15 November. The chair of the committee chairs the Innovative Course Design session at the Annual Meeting.

James L. Clifford Prize Committee. This four-person committee considers articles published in the preceding academic year. The deadline for submissions to the competition is 1 January; the committee's report is due 15 February, so the committee's evaluation work takes place during January and early February.

Louis Gottschalk Prize Committee. This five-person committee reviews approximately 45-60 books from a variety of disciplines. The committee judges the books received at the Business Office by 15 November and reports its choice by 15 February.

Non-Tenure Track Faculty Travel Award. This committee consists of three people—a representative from the Women's Caucus, a previous winner of the award (when possible), and a member of the Executive Board. The application deadline is 1 November and the committee's report is due 1 December. The award consists of \$500 to defray costs of presenting at the Annual Meeting and a waiver of meeting registration.

Program Committee for the Annual Meeting. This five-person committee is responsible for setting the program of the Annual Meeting, including: choosing the proposals that will be included in the CFP and reviewing requests for second sessions, working with the ASECS President to schedule sessions on professional development, selecting cover art, consulting with the Executive Director on special programming, and supplying the Business Office with useful information on the conference city (e.g. transportation tips, restaurants, etc.). The committee consists of a chair who served on the previous year's committee, a member of the Executive Board, and three other members, one of whom must be a graduate student, contingent faculty member, or independent scholar. The President of ASECS is an ex officio member of the committee responsible for arranging 3-5 presidential sessions.

Srinivas Aravamudan Prize. The task of the four-person committee is to choose the best article published in the previous academic year that pushes the boundaries, geographical and conceptual, of eighteenth-century studies, especially by using a transnational, comparative, or cosmopolitan approach. The deadline for prize submissions is 1 January and the committee's report is due 15 February.

Travel Awards. This three-person committee is charged with reviewing applications for seven travel awards sponsored by the Society. The application deadline for the awards is 1 January; the committee's report is due 15 February.

Traveling Jam Pot. Traveling Jam Pot recipients are ABDs and PhDs within a year of receiving the doctorate who receive a grant of \$300 toward the cost of attending the Annual Meeting and a waiver of the conference registration fee. The award application deadline is 1 November, and the four-member committee is asked to provide its list of award recipients by 15 December. The committee also may award Sponsored Membership for the upcoming year to eligible Jam Pot applicants who are not awarded Jam Pot funds.

Awards issued by ASECS Caucuses and Affiliates are evaluated by committees appointed by those organizations. Please consult those groups for more information.

Executive Board Committees

Committee on Harassment

The Committee is responsible for receiving, investigating, and adjudicating complaints about violations of the Policy on Harassment. This three-person standing committee is appointed by the Executive Board; members serve three-year staggered terms. One appointee must have served on a previous Executive Board. The Executive Board shall appoint one committee member as chair. The Society's Executive Director will be the only member of the current Executive Board appointed to the committee and will serve ex officio in a non-voting advisory capacity. The Board will also appoint two alternates who will be asked to participate in the committee if one or more of the committee members has a conflict of interest.

Diversity, Equity, Inclusion and Accessibility Committee

Five members of this committee are chosen by the Executive Board from candidates nominated by the Gay and Lesbian Caucus, the Women's Caucus, the Disability Studies Caucus, the Graduate Student Caucus, and the Race and Empire Caucus; they are appointed to staggered three-year terms. The Executive Board also appoints a Board member and another member of the Society to serve three-year terms.

Media and Publications Advisory Committee

This standing committee advises the Board on the management of ASECS's journals, social

media presence, website, and media relations. There is one member-at-large seat; appointment is for a two-year term.

Nominating Committee. This five-person committee is charged with nominating two candidates each for the position of Second Vice President and for two “member-at-large” positions. The report of the committee is due around 15 October, so most of the committee’s work takes place in early fall. The committee is chaired by the most recent Past President of ASECS.

Eighteenth-Century Studies Advisory Board

This 20-person board provides a pool of readers for the first round of peer review for essays submitted to the journal. Members are nominated by the Editor based upon the need to cover the different disciplines, fields, and methodologies of these essays. The term is three years. Members

Eighteenth-Century Studies Editorial Board

This five-person board (plus the Executive Director ex-officio) serves as the second tier of review. Members are nominated based on standing in the eighteenth-century studies community as well as to represent diverse expertise; they serve for three-year terms. After a manuscript passes the first round of review, a process that usually involves revision, it is sent to two members of the Editorial Board who represent disciplines outside the fields of the essay to gauge whether the author has met first-round reviewers’ concerns and whether the essay is of interest to ASECS members in general and to the broader eighteenth-century scholarly community. When Editorial Board reports do not concur, the Editor casts the deciding vote.

Studies in Eighteenth-Century Culture Editorial Board

This six-person board advises the editors of *Studies in Eighteenth-Century Culture* on suitable readers for manuscripts submitted to the journal. On occasion, they will also be asked to serve as readers. Finally, they act as “talent scouts,” keeping their ears open for talks given at ASECS and its affiliates that would make good submissions. Appointment is for a three-year term.

Delegates

ASECS Delegates are appointed through the same process as Committee members.

American Council of Learned Societies (ACLS)

ASECS sends a delegate to the annual ACLS meeting; as stipulated by ACLS, the delegate appointment is a five-year term. Because the ACLS Annual Meeting is held in late April or May, which may conflict with final exams, the Board has often appointed emeriti professors; this status is not, however, a requirement. Following the meeting, the delegate is expected to provide a report for publication in the next *ASECS News Circular*. The ASECS delegate’s travel expenses are covered by ACLS.

International Society for Eighteenth-Century Studies (ISECS)

Meetings of the ISECS Executive Committee are held annually, usually in July. ASECS sends three delegates: the Executive Director, the current Board President, and a third delegate from the membership appointed by the Board for a two-year term. The ASECS member delegate is expected to provide a brief report on the ISECS Meeting for publication in the fall *ASECS News Circular*, and a longer report on the quadrennial ISECS Congress. ASECS contributes up to \$2,000 to the cost of the delegate’s travel to ISECS.